

ACROPAQ CR50/CR60

Quick start

See the product video's on www.acropaq.com!

Usefull information:

- DEP:** Department or groups: Can be used to produce financial breakdown reports to show how much has been sold to a particular department.
- PLU:** PLU stands for Price Look Up, and is used as a reference code to a product. A product used on a cash register consists of a Description, Selling Price and link to a Department\Group
Example: Department SODA can contain PLU COCA-COLA
- VAT:** Value Added Tax
- X-Rapport:** Run an X report when you want a quick snapshot of your cash drawer balance. An X Report is cumulative, and never resets. So if you only run X Reports the data will build every day.
- Z-Rapport:** Run a Z report when you want a final balance of your cash drawer. A Z Report resets your cash drawer to zero, so that you can get a fresh balance of your cash drawer every time you run a Z

CR50



Properties:

- 8 clerks
- Operator LED display of 10 characters
- 14 Departements
- 400 PLU's
- **Small drawer** → 8 coin, 4 notes
- Thermal printer
- X/Z rapports
- Dimensions: 340x360x200mm

CR60



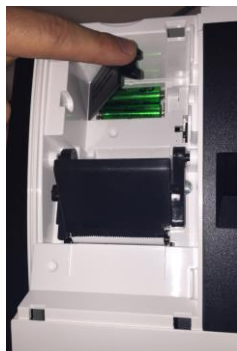
Properties:

- 8 clerks
- Operator LED display of 10 characters
- 14 Departements
- 400 PLU's
- **BIG drawer** → 8 coin, 4 notes
- Thermal printer
- X/Z rapports
- Dimensions: 410x420x200mm

Important!

1. Only use thermal paper with the following dimensions:
57mm large and max Ø 65mm
2. When entering prices, NEVER use the point, so for introducing 19,50 EUR you need to typ "1950"!

1. Place the batteries



2. Place the **thermal paper** roll (DO NOT USE 'WOODFREE' ROLLS!!!):



3. Connect the cash register to a power outlet
4. U now see "LANGUAGE" marked on the display
5. Press as many times on "#/NS" until you see the preferred language on the display. Confirm by pressing "TOTAL"
6. Date programming:
 - Press as many times on the MODE button until 'PRG' is visible
 - Insert current date (for 5 mai 2015: "050515" → ddmmyy)
 - Confirm with "#/NS"
7. Hour programming:
 - Press as many times on the MODE button until 'PRG' is visible
 - Insert current time (for 15h28: "1528", for 8h25: "825")
 - Confirm with "X/TIME"
8. Program the "%"-button (negative for reduction, positive for supplement)
 - Press as many times on the MODE button until 'PRG' is visible
 - Supplement of 15%:
 - Typ "1500" (for 15.00%)
 - Press "0" to indicate that it concerns a raise (so in our example, we now have "15000" on the display)
 - Press "%"
 - Reduction of 8%:
 - Enter "800" (for 8.00%)

- Press "1" to indicate that it concerns a reduction (in our example we now have "8001" on the display)
 - Press "%"
9. Program the "-/+"-button (negative for reduction, positive for a supplement)
- Press as many times on the MODE button until 'PRG' is visible
 - Supplement of 1 EUR:
 - Enter "100" (for 1.00EUR)
 - Enter "0" to indicate that it concerns a raise (so in our example the display now shows "1000")
 - Press "- / +"
 - Reduction of 1.50 EUR:
 - Enter "150" (for 1.50 EUR)
 - Enter "1" to indicate that it concerns a reduction (in our example, we now have "1501" on the display)
 - Press "- / +"
10. Program TAX rates (MAX 4!)
- VAT 1 → 6%
 - Press as many times on the MODE button until 'PRG' is visible
 - Enter "1" (for VAT rate 1)
 - Press "Subtotal"
 - Enter "06000" (for 6%)
 - Press "TOTAL"
 - VAT 2 → 12%
 - Press as many times on the MODE button until 'PRG' is visible
 - Enter "2" (for VAT rate 2)
 - Press "Subtotal"
 - Enter "12000" (for 12%)
 - Press "TOTAL"
 - VAT 3 → 21%
 - Press as many times on the MODE button until 'PRG' is visible
 - Enter "3" (for VAT rate 3)
 - Press "Subtotal"
 - Enter "21000" (for 21%)
 - Press "TOTAL"
11. Program status (which VAT rate, and which price?) of a department
- Press as many times on the MODE button until 'PRG' is visible
 - Example 1: department 1, VAT rate 1, no fix price
 - Enter "001" (for VAT1)
 - Press "CHECK"
 - Enter "000" (no fix price)
 - Press DEP1
 - Example 2: department 2, VAT rate 1, fix price 12.00 EUR
 - Enter "001" (for VAT1)
 - Press "CHECK"
 - Enter "1200" (for 12 euro and nul cent)
 - Press DEP2
 - Example 3: department 3, VAT rate 2, fix price 1.50 EUR
 - Enter "002" (for VAT2)
 - Press "CHECK"
 - Enter "150" (for 1 euro and 50 cents)
 - Press DEP3
 - Example 4: department 7, VAT rate 3, no fix price
 - Enter "003" (for VAT3)
 - Press "CHECK"
 - Enter "000" (no fix price)

- Press DEP7

12. Program department names:

TIP:

- ✚ U can only program MAX 14 departments
 - For dep 7 → 14, u need to press 1x on the "DEPT SHIFT" button
- ✚ To delete the latest insert: "VOID / DEL"
- ✚ To place the cursor on the next position: "ENT" (→ you'll need it for 2 following letters, like 'kk' or 'bb')
- ✚ To put a space: "0/SP"
- ✚ Characterset layout:

OFFSET Key	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7
00	0	!	"	#	\$	%	&	'	()	*	+	,	-	.	/	:	;	<	=	>	?						
1	P	Q	R	S	p	q	r	s	ı	Ş	ş	Ş	p	ş	ş													
2	T	U	V	t	u	v	2	Ú	Ú	Û	Û	Ü	ü	ü	ü	ü	ü	ü	ü	ü	ü							
3	W	X	Y	Z	w	x	y	z	3	Ý	Ý	Û	Û	Û	Û	Û												
4	G	H	I	g	h	i	4	Ĝ	Ĝ	Í	Í	Î	Î	Ĝ	Ĝ	Ĝ												
5	J	K	L	j	k	l	5	Ł	ł																			
6	M	N	O	m	n	o	6	Ń	Ń	Ó	Ó	Ō	Ō	Ō	Ō	Ń	Ń	Ó	Ó	Ō	Ō	Ō	Ō	Ō	Ō	Ō	Ō	Ō
7	7	@	[\]	^	_	{		}	~	i	s	→	←	Σ	∅	Æ	Œ	¨	ˆ	I	II	III	Γ	Ј	↑	·
8	A	B	C	a	b	c	8	Å	Å	Ä	Ä	Ä	Ä	Ä	Ä	ß	Ç	Ç	Ç	á	á	à	ã	ä	c	ć		
9	D	E	F	d	e	f	9	Đ	É	É	É	È	Ê	Ë	é	e	è	é	ê	ë								

- Press as many times on the MODE button until 'PRG' is visible
- Keep pressing "#/NS" until DP01 shows up on the display
- Enter your text (Drinks, FOOD, shoes, ...)
 - Example: Department "Brood & Koek"
 - Press the following keys: 2x8 (= 'B'), 7x1 (= 'r'), 6x6 (= 'o'), **ENT** (→since we need 2x an 'o', we need to position our cursor 1 position to the right), 6x6 (= 'o'), 4x9 (= 'd'), 1x0 (= **Space**), 7x00 (= '&'), 1x0 (= **Space**), 2x5 (= 'K'), 6x6 (= 'o'), 5x9 (= 'e'), 5x5 (= 'k')
- Press "CHECK" to confirm

13. Program header(s) and footer(s)

ATTENTION:

- ✚ U can only have MAX 6 header-lines and MAX 4 footer-lines!
- ✚ Each line can only contain 24 characters!

- Press as many times on "#/NS" until H01 (first line of the header) shows up on the display
- Continue like described in point 12
- Footer: Keep pressing "#/NS" until FT1 (first line of footer) shows up on the display
- Continue like described in point 12

EXAMPLE

U wan this info programmed:

HEADER 1: ACROPAQ

HEADER 2: ASSESTEENWEG 117/9

HEADER 3: 1740 TERNAT

HEADER 4: 025310000

FOOTER 1: Thanks and goodbye!

DEPARTMENTS:

DEP1: NEWSPAPER → 0% VAT → NO FIX PRICE

DEP2: BREAD → 6% VAT → FIX PRICE 2 EUR

DEP3: FRUITS → 6% VAT → NO FIX PRICE

DEP4: SOUVENIRS → 21% VAT → NO FIX PRICE

DEP5: SODA → 21% VAT → FIX PRICE 1,5 EUR

ACTION:

1. Program headers and footer
2. Program the 5 department names
3. Create the 3 VAT rates
 - ✚ VAT1 → 0%
 - ✚ VAT2 → 6%
 - ✚ VAT3 → 21%
4. Combine the departments tot he corresponding VAT rates:
 - ✚ DEP1 → VAT rate 1 (=0%) → no fix price
 - Press as many times on the MODE button until 'PRG' is visible
 - Enter "001" (for VAT1)
 - Press "CHECK"
 - Enter "000" (no fix price)
 - Press DEP1
 - ✚ DEP2 → VAT rate 2 (=6%) → fix price 2 EUR
 - Press as many times on the MODE button until 'PRG' is visible
 - Enter "002" (for VAT2)
 - Press "CHECK"
 - Enter "200" (for 2 euro)
 - Press DEP2
 - ✚ DEP3 → VAT rate 2 (=6%) → no fix price
 - Etc ...
 - ✚ DEP4 → VAT rate 3 (=21%) → no fix price
 - ✚ DEP5 → VAT rate 3 (=21%) → fix price 1,5 EUR

SITUATION:

A client enters your store and buys a newspaper for 2 EUR and a coca-cola

- ➔ Put the cash register on REG mode
- ➔ Typ "200" (=2,00 EUR) for the newspaper | Press "DEP1"
- ➔ Immediately press "DEP5" for the coca-cola (the cash register knows that DEP 5 = 1,5 EUR)
- ➔ Press "SUB TOTAL", the client needs to pay 3,50 EUR
- ➔ The client gives you 5 EUR, so you press "500" and after that on "TOTAL" + you return 1,5 EUR to your customer (like mentioned on the ticket)

FAQ

1. How to perform a reset ?
Unplug the cash register from the power outlet
Pull out the batteries (They are in the compartment where the paper rolls are)
Wait at least 30 minutes before putting back the batteries and to reconnect the cash register again to the power outlet
If everything went fine, the display now shows 'LANGUAGE 2' on the display
2. Warning on display 'OUT OF PAPER'
Place a paper roll and press 'C'
3. What can we do if the cash drawer does not open? (like the case with a power failure)
At the bottom side you will find a switch to open the cash drawer manually



Attention: This can only be used when the cash drawer is not locked by the key!!!